

4 June 2020

Dear Parents/Carers,

Thank you for your continuing support in ensuring that your son/daughter is using the work packs provided by the academy to complete their home learning. I am writing to outline the steps we will be taking this term to ensure that students working from work packs are given feedback on their home learning.

From Monday 8 June 2020, your son/daughter will be able to bring their completed work to the academy on the following days to have it marked by TOA staff:

Monday – Year 7

Tuesday – Year 8

Wednesday – Year 9

Thursday – Year 10

To maintain social distancing there will be a labelled box on the bench outside of reception for the work to be placed in. Pupils will then be able to collect their work the next week following the same process. We hope that this will not only allow your son/daughter to have feedback on the work they have completed so far this term but will also motivate them to continue completing home learning to a high standard. This cycle of dropping off and collecting marked work will continue throughout the summer term.

We will continue to make regular phone calls to all families but please do get in touch with me via [fiona.turner@theoxfordacademy.org.uk](mailto:fiona.turner@theoxfordacademy.org.uk) if you require any support in submitting your son/daughter's completed home learning.

Yours sincerely

*Fiona Turner*

Fiona Turner  
Assistant Headteacher